**Distance-Based Learning Parent/Guardian Letter – FOR USE WITH ZOOM**

Dear Parent/Guardian:

In an effort to continuously serve members during the Club closure, Boys & Girls Clubs of Santa Cruz County is providing distance-based Club experiences through which Club staff will facilitate program activities through an online platform. Boys & Girls Clubs of Santa Cruz County will use an application provided by a third party that members, parents/guardians and/or staff will access via the Internet and use for purposes of communication and programming. This platform is called **Zoom.**

This letter seeks consent for your child to utilize Zoom for distance-based Club program purposes. Zoom provides an opportunity to deliver video and chat-based educational experiences to members via any device. Please be aware that Zoom collects information about its users and has its own privacy terms and conditions to which members must adhere. Please review Zoom’s privacy terms and conditions carefully before registering your member: <http://zoom.us/terms> and <http://zoom.us/privacy>.

In order to participate in distance-based Club experiences, you will need to provide the following:

* A computer, mobile, or tablet device with access to the Internet
* A quiet space at home in which members can participate in distance-based experiences under the supervision of an adult
* To register for Zoom, you will need to provide some customer data, including but not limited to: your email address and first and last name (for more information, see <https://zoom.us/privacy>)

We will use Zoom for the following anticipated program activities:

* Group chats
* Video conferencing
* Media sharing (for example, uploading images of artwork or other projects)

Our commitment to keeping the young people we serve safe is always our number one priority. Boys & Girls Clubs of Santa Cruz County will actively monitor member activity on Zoom and will make every effort to protect member information by, among other things, maintaining control of, and access to, the data collected; prohibiting re-disclosure of member information; limiting the purposes for which the online platforms may use member information; ensuring there is no advertising and that no member information is collected for commercial purposes.

Please complete the attached form to record your consent for your child’s use of Zoom. Please return the completed form to [maia@boysandgirlsclub.org](mailto:maia@boysandgirlsclub.org)

If you have any questions, please feel free to contact me.

Sincerely,

Maia Yates,

Director of Program Services, Boys & Girls Clubs of Santa Cruz County

831-535-7017 Ext. 13

Parent/Guardian Permission

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, parent/guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

***Print parent/guardian name*** ***Print member’s name***

give permission for him/her to participate in distance-based online Club experiences at Boys & Girls Clubs of Santa Cruz County.

Parent/Guardian’s Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_