



BOYS & GIRLS CLUBS  
OF SANTA CRUZ COUNTY

Office use only:  
Receipt # \_\_\_\_\_  
Date \_\_\_\_\_  
Initials \_\_\_\_\_

New  Renewal  
Primary Clubhouse:  
 Downtown  Live Oak  Aliberti  
How did you hear about us?  
\_\_\_\_\_

## MEMBERSHIP FORM

**Annual Membership Fee**  
 \$100

**Sponsor A Child**  
Yes, I want to help other children by donating to the Member Sponsorship Fund for:  
 1 membership (\$100)  2 memberships (\$200)  Sports League (\$150)  Other: \_\_\_\_\_

**Club Member Information**  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Age (must be 6-18): \_\_\_\_\_  
Gender:  female  male  other \_\_\_\_\_  
School: \_\_\_\_\_ Grade: \_\_\_\_\_  
Allergies:  none \_\_\_\_\_  
Medical Issues:  none \_\_\_\_\_  
Special Needs/Differences  none \_\_\_\_\_

**Parent/Guardian #1**  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Gender: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Is this person a guardian?  Yes  
Relationship to child: \_\_\_\_\_ Is this person allowed to pick up/drop off the child?  Yes

**Parent/Guardian #2**  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Gender: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Is this person a guardian?  Yes  
Relationship to child: \_\_\_\_\_ Is this person allowed to pick up/drop off the child?  Yes

**Emergency Contact (this is the first person we will call)**  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Other Contacts authorized to pick up my child**

| Name | Relationship | Phone |
|------|--------------|-------|
|      |              |       |
|      |              |       |
|      |              |       |
|      |              |       |

**Household Information REQUIRED** (used for statistical and grant purposes only)

Household Type:       Both Parents     Mother       Father     Alternate Custody     Other Family  
 Group Home     Foster home     Other

Number of siblings: \_\_\_\_\_ Total Household Size: \_\_\_\_\_ Military Household Member?  Yes

Please mark if any of the following apply:  
 Parent Incarcerated       General Assistance/CalWorks       Free or  Reduced Lunch       SSI  
 FoodStamp/SNAP/CalFresh       Public Housing       TANF       SSDI

Family Revenue:     \$0 – 20,000     \$20,001 - \$30,000     \$30,001 - \$50,000     \$50,001 - \$80,000     \$80,001+

Language at Home:     English     Spanish

Child's Race:     White     African American     Asian/Pacific Islander     Multi-Race     Other (please specify) \_\_\_\_\_

Child's Ethnicity:     Latino/Hispanic

**Optional Permission Forms** For more information, please contact the Program Director.**Field Trips**

Yes, I give permission for my child to attend Club field trips. I understand that my child will be informed of appropriate behavior and is expected to obey the rules and procedures of the trip. Any unacceptable behavior may cause suspension from future field trips. I waive all claims against the Boys & Girls Clubs of Santa Cruz County (or its agents, officers or employees) in the case of injury, accident or illness occurring during or by reason of the field trip or excursion.

**Pool Use**

Yes, I give permission for my child to participate in activities in the downtown Club's indoor swimming pool.

**Internet Access**

Yes, I give permission for my child to have Internet Access in the computer lab and understand that this is a privilege that can be revoked if misused.

**Lifestyle Programs (SMART Girls/Passport to Manhood)**

Yes, I give my child permission to participate in the Club's lifestyle programs (SMART Girls/Passport to Manhood). I understand that SMART Girls is designed for girls ages 8-12 and 13-15 and Passport to Manhood is designed for boys ages 8-12 and 13-15. The programs will include discussion of tough issues such as self-esteem, peer pressure, drugs, sex, school, parents, teachers, brothers, and sisters (anything members need/want to talk about). Age will determine how far topics will be discussed.

By signing and dating below, I give permissions for the optional Club activities checked above:

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## Required Consents

- **Medical Emergency Authorization**

In the event of a medical emergency involving my children/youth during a BGCSCC sponsored activity, I understand BGCSCC will notify me, the parent/guardian, as soon as possible. If parent/guardian cannot be located and the children/youth are in need of immediate medical attention, I authorize the Boys & Girls Clubs of Santa Cruz County staff to act as my agent to consent to appropriate medical attention. This includes the transportation of my child if deemed necessary. I waive all claims against the Boys & Girls Clubs of Santa Cruz County (or its agents, officers or employees) in the case of injury, accident or illness occurring during the course of involvement.

- **Photo / Video Consent**

I hereby give my permission to the Boys & Girls Clubs of Santa Cruz County, and their respective designees to take, use and publish any and all photographs and videos which may be taken of my child while participating in Boys & Girls Clubs of Santa Cruz County activities and waive all rights of compensation to these materials.

- **Consent to Survey**

I grant my permission for my children/youth to participate in individual, group and internet surveys used specifically for the purpose of evaluating the impact of BGCSCC programs.

- **Open Door Policy**

The Boys & Girls Clubs of Santa Cruz County (BGCSCC) is NOT a licensed day care provider. We strongly encourage members to stay inside the building where there is supervision; however, we emphasize that we maintain an "Open Door Policy". It is the parent's responsibility to instruct their children/youth as to whether or not they are allowed to leave the Club's supervised areas.

- **Accessing School Records** For members attending Live Oak District Schools, please complete the attached form (pink).

I give my consent for the Boys & Girls Clubs of Santa Cruz County to access the following information from pertinent School Districts in Santa Cruz County to help my child with their educational goals while at the Club:

Grades  State and Local Assessments  Attendance  Discipline  Academics  Demographics

I give my consent for the Boys & Girls Clubs of Santa Cruz County to share information about my child with pertinent School Districts in Santa Cruz County for the purpose of program evaluation.

Parent/Guardian consent to release Grades and or State and Local Assessments can be revoked at any time by contacting the Boys & Girls Clubs of Santa Cruz County's Administrative Offices at (831) 423-3138.

(Optional) I would also like to provide my child's teacher's contact information:

Teacher's Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_

I give my child permission to join the Boys & Girls Clubs of Santa Cruz County and participate in its activities and understand the above stated consents are **required**. I release the Boys & Girls Clubs of Santa Cruz County of responsibility for injury, accident or loss of belongings while my child is participating.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## Late Pick Up Policy

The Boys & Girls Clubs of Santa Cruz County closes at 6pm during the summer months and 7pm during the school year, Monday through Friday. Although we want to make the afternoon commute and pick up as easy as possible for everyone, it is important to us that our staff are able to end their day on time. If a parent or person responsible for pick up arrives after closing, they will be charged \$1.00 for every minute late. If it is after closing time and a child has not been picked up, the closing staff will begin calling emergency numbers on the child's registration. If the child has not been picked up after 30 minutes and there has been no contact with a parent or emergency person, the authorities will be called and the child will be removed under their protection.

**More than two late pick-ups could result in suspension or termination of your child's enrollment in the program.**

|                           |       |
|---------------------------|-------|
| _____                     | _____ |
| Parent/Guardian Signature | Date  |

## Day Camp Payment Policy

The Boys & Girls Clubs of Santa Cruz County allows for families to have flexibility in selecting the programs and services in which they would like to enroll their child(ren). In allowing this flexibility we offer both daily and weekly payment options. Please review the payment options and policies detailed below.

### Payment Option 1

Parents that elect to pre-register for the week must pay prior to the week their child will be attending or Monday morning **when the child arrives at the Club**. Pre-registration can be made with cash, check, or credit card.

### Payment Option 2

Parents that do not need their child to attend the Club every day have the option to pay the daily fee. The daily fee is \$15/day in summer, \$5/day during school holiday camps and must be paid the week prior to their child's attendance but no later than when the child **arrives at the Club**.

### Unpaid balances

Any family that has an unpaid balance from previous extended day programs (i.e. summer camp, winter break, spring break, etc.) will need to pay those balances before they will be eligible to register for any day camp program. Families having financial difficulties can apply for a program scholarship for current programs but will still be responsible for past balances. Scholarships are granted on a greatest need basis. Additional documentation is required – not all scholarship requests are granted.

### Non-payment policy

Parents will be notified immediately if their child is dropped off at the Club without payment. Any child that has unpaid daily fees will not be permitted to attend the program until those fees are paid.

### Refund Policy

There will be no refunds granted for daily or weekly fees. Paid daily fees are non-transferable in the event that a member is not able to attend a day previously registered for.

### Bounced Check Policy

The bounced check fee is \$15. The original amount due plus the \$15 fee must be paid in cash at the front counter.

**I have read and understand the Boys & Girls Clubs of Santa Cruz County payment policies.**

|                           |       |
|---------------------------|-------|
| _____                     | _____ |
| Parent/Guardian Signature | Date  |